

CV Curriculum Vitæ



Name : **UMAR FROOQ**
Sharjah, U.A.E.
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Mobile : **+971 55 2070623, 052 6088051**
Date Of Birth : 16-06-1997
Passport No : HB8969311
Date of issue : 04-01-2022
Date of expiry : 03-01-2027
Nationality : Pakistani
Gender : Male
Marital Status : Single
Languages Known : English, Hindi , Urdu.
Visa Status : Employment Visa

Professional Skills:

- Hard working.
- Multitasks.
- Time management.
- Critical thinking.
- Handling pressure.
- Flexibility to work in shifts.
- Helping People

Work Experience:

- Worked as a Supervisor in LAHORI CHASKA RESTAURENT Abu Dhabi U.A.E. (6 Month)
- Worked as a ALBERT ABELA CATERING Com.L.L.C. Sharjah,U.A.E.
(1 Month for Ramdan)
- Worked as a Supervisor in JABZ JOINERY L.L.C. (9 Month)
- Worked as a Branch accountant in KASHF FOUNDATION Pakistan (5years)
- Worked as a Agri Loan Officer in PAK OMAN MICRO FINANCE BANK Ltd. In Pakistan
(2years)

Keep Mileage records and repair records up to date

Strength:

- Confident and self-motivated.
- Flexible and adapt to different working environment quickly.
- Be able to work individually or as a team or without supervision.
- Good communication skills.

Education Background:

- **Secendery School Leaving Certificate (S.S.L.C.)**
- **Diploma in Computer Application & Office Professional**
Punjab Vocational Training Council.