

AWAIS KHAN

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SUMMARY

A graduate in English literature and linguistics with a proven track record of teaching in private educational institutions, I bring a unique blend of academic expertise and practical experience. Alongside my educational career, I possess comprehensive knowledge of Aircraft, Airport and Cargo operations, currently applying this skill set in a security-focused role with Emirates Group Security. With strong computer literacy and a commitment to excellence, I am adept at thriving in diverse and fast-paced environments, always striving for operational efficiency and professional growth.

SKILLS

Aviation and cargo operations

Extensive knowledge of airport and cargo operations, including aircraft handling, logistics, cargo breakdown and buildup, and adherence to safety protocols.

Customer service excellence

Proficient in delivering exceptional customer service, resolving inquiries, and enhancing customer satisfaction in high-pressure environments.

Technical proficiency

Competent in various software tools and systems, optimizing both administrative tasks and operational processes.

Security and compliance

Experienced in security protocols, risk management, and regulatory standards through current role with Emirates Group Security.

EXPERIENCE

Transguard Group L.L.C | Aviation security

Dubai, UAE | 09-2023-present

- Implemented aviation security measure for US and Non-US flights, adhering to regulatory standards and protocols to safeguard aircraft and passengers.
- Conducted thorough cabin searches to identify and mitigate potential security threats before flight departures.
- Handled baggage with precision and care, ensuring proper screening and adhering to security guidelines.
- Completed specialized training in Explosives Trace Detection (ETD).
- Safely handled vulnerable cargo, recognizing and addressing specific security needs to protect sensitive shipments.
- Oversaw the operations of cargo breakdown, build-up, acceptance and delivery, ensuring sufficient logistics and compliance with industry regulations.

Brighter Future Academy | ESL Tutor

Swabi, Pakistan | 2015-2022

- Taught English Language classes to a diverse group of learners, ranging from elementary students to adults.
- Developed and implemented lesson plans tailored to individual student needs.
- Fostered a supportive and positive learning environment.

- Utilized a variety of teaching methods to accommodate different learning styles.

Huzaifa Dental Clinic | *Dental Assistant*

Swabi, Pakistan | 2013-2014

- Highly motivated and detail-oriented entry level dental assistant with exceptional patient care skills and a passion for providing top-quality care.
- Skilled in assisting with a variety of dental procedures, maintaining a safe and clean environment, and documenting patient care services.
- Assisted dentist with a variety of procedures, such as fillings, extractions, and root canals.
- Prepared and sterilized dental instruments and equipment.
- Greeted patients, took patients medical histories, and updated patient charts.

EDUCATION

University of Swabi | *BS English literature and linguistics*

Swabi, Pakistan | 2018-2023

- Minor in (social study, history, mass communication, logic and critical thinking)
- Cumulative **CGPA**: 3.34/4.00

GDC Lahor | *F.Sc Computer science*

Swabi, Pakistan | 2015-2018

- Minor in (Communication, Languages, Human Rights)
- Cumulative **percentage**: 61.09/100

LANGUAGES

- **English** (*Proficient*)
- **Hindi** (*Proficient*)
- **Urdu** (*Native*)
- **Pashto** (*Native*)